



## Open/Junior Short Course Championships 2021

### IMPORTANT INFORMATION FOR EVENT MAKERS (VOLUNTEERS)

This document contains important information and should be read carefully by all Event Makers appointed to work at the Region Short Course Swimming Championships.

Version 2: Parking guidance updated.

Version 3: QR code link to health questionnaire added.

#### Health

The health and safety of all people participating in this competition is a critical concern of the Region. The following procedures are MANDATORY:

All participants (including swimmers, coaches, officials and volunteers) must complete an online health questionnaire before midnight on Friday 5<sup>th</sup> November 2021. A list will be provided to people responsible for registration on Saturday morning.



Use the QR code to access the health questionnaire (or visit [swimmeets.org](http://swimmeets.org)).

You must take a Lateral Flow Test on Saturday 6<sup>th</sup> November. In accordance with NHS guidelines, if you test positive, you must self-isolate and arrange a PCR test.

#### Arrival at Pool

Officials please note that you will not be able to gain access to the centre before 1pm on Saturday 6<sup>th</sup> November. On arrival at the pool, you do NOT need to join the queue for registration at the entrance, report directly to Brian Deval in the officials room. (Turn right at the top of the stairs and then into the corridor on the left).

You will have to register and pick up your poolside pass from Brian before you can enter the changing village and gain access to poolside.

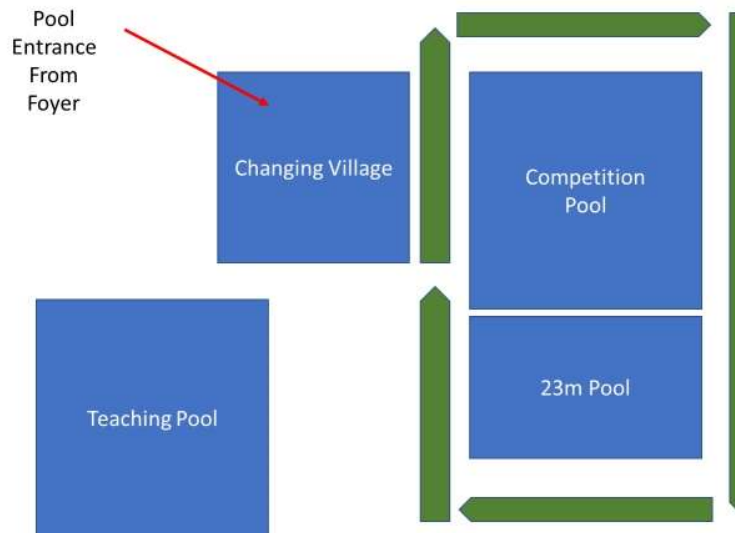
Please be ready for allocation of duties at the start of warm-up before each session (or earlier if you have been asked to arrive earlier).

It is possible that we may have one or two "spare" volunteers to allow for those who are unable to attend on the day (e.g. anyone who has registered a positive lateral flow test). "Spare" volunteers should not go onto poolside unless invited by Brian. You may sit in the gallery.

Version 3 – November 4<sup>th</sup> 2021

## Meet Organisation

Marshalling will take place around the teaching pool. There is a strict one-way system around the main pool. From the teaching pool, swimmers must walk down to the starting blocks in front of the changing village. At all times walk around the pool as shown below.



## Catering

There will be refreshments for officials and volunteers working on both sides of a break. This will comprise savoury and sweet items and a variety of fruit.

Please bring your own drink bottle. There is a drinking water tap in the first aid room at the start/finish end of the competition pool, where you can refill water bottles. There will be a limited supply of bottled water available in the officials' room (1 per person per session).

There will be tea/coffee on arrival and between sessions. This is a DIY arrangement, and we have to clear up, so please keep the beverage area clean and tidy.

## Car Parking

There is a large Pay and Display car park at Winchester Leisure Centre which costs £8 for a full day. There is a public Park & Ride Car Park [East Winchester Park and Ride] within easy walking distance of the Leisure Centre which costs £3-50 for a full day.

If you are parking all day at the Leisure Centre, use the RingGo app and code 42600 which will give you 3 hours of free parking. If you are unable to download the app, go to reception, enter your vehicle registration and pay the reception team. Make sure you collect a receipt to support a claim for this expense.

Please park around the side and rear of the building. Officials and volunteers may claim up to £8 per day for parking on expenses. Please keep your parking ticket as a receipt.

There are major road works outside Stagecoach Garage which are causing long delays. Walking from the Long Stay Car Park avoids having to negotiate the road works.

