

# Swim England South East

## Open/Junior Swimming Championship Conditions 2018

1. The 2018 Open/Junior (Winter) Swimming Championships will be conducted on 3<sup>rd</sup> and 4<sup>th</sup> November at the Mountbatten Centre, Portsmouth. These championships will be licensed as a level 2 short course competition.
2. Swimming Championships shall be conducted in accordance with ASA Laws and Technical Rules of Swimming.

### 3. ELIGIBILITY FOR ENTRY

#### 3.1 General

- 3.1.1 The Championships shall be open to eligible swimmers, as defined by the ASA, who, on the date of submission of entry, are members of clubs affiliated to Swim England South East and who shall not have competed in the Championships or competitions of another Region since September 1<sup>st</sup> 2018.
- 3.1.2 A swimmer must have been an ASA registered member of the club in whose name he is entered at least 30 days prior to the first day of the Championships.
- 3.1.3 For all events a swimmer's age shall be determined as at midnight on 31st December 2018.

### 4. PROGRAMME OF EVENTS

#### 4.1 Individual Events

Open/Junior	
50m	Backstroke, Breaststroke, Butterfly, Freestyle
100m	Backstroke, Breaststroke, Butterfly, Freestyle, Individual Medley
200m	Backstroke, Breaststroke, Butterfly, Freestyle, Individual Medley
400m	Freestyle, Individual Medley
800m	Freestyle (Girls/Ladies)
1500m	Freestyle (Boys/Men)

### 5. ENTRIES

- 5.1 Entry fees shall be agreed by the Swim England South East Swimming Group and published on the competition web site.

<https://www.swimmeets.org/calendar/showevent.php?id=905>

- 5.2 Entries shall be submitted via the online entry system on the competition web site.

Entries submitted online are not finally accepted until the club entry declaration sheet, completed and signed by a designated club representative, has been submitted to the competition web site.

- 5.3 Clubs may submit files of entries in .SD3, .CL2 or .HY3 format. The meet files for this competition will be available, in .EV3 and .HYV format, from the competition web site before the entry system

is opened.

Clubs may submit separate files of short course and long course times. Swim England South East will select the time most advantageous to the swimmer. Both files must be submitted together. Swimmers will not be charged twice if they submit two entries for the same event.

Submission of a file or files of entries will replace all previous individual entries submitted for the club.

5.4 All entries to this competition are deemed to be club entries, and are subject to the submission of the club entry declaration sheet, authorised by an appropriate officer of the club to confirm that:

1. Entries have been checked against ASA rankings and conform to the conditions for the competition
2. The club accepts liability to pay the appropriate entry fee.

5.5 All entries must be submitted on or before 20:00 on 22nd October 2018.

All club entry declaration sheets must be uploaded to the competition web site, using the "Submit Files" function, by 20:00 on 25<sup>th</sup> October 2018.

If the entry confirmation form is not submitted by that date, the club will be advised and warned by e-mail, and a further 72 hours allowed to make the submission. Failure to make the submission by this final submission date will result in the club's complete entry being rejected.

5.6 After all entries have been processed, clubs will be invoiced by e-mail for the fees for accepted entries. Payment must be received within 7 days of the issue of the invoice.

5.7 Late entries will be considered for individual events providing

- There is space available
- The entry time must be equal to or faster than the **automatic** qualifying time for the event
- A supplement of 100% of the normal entry fee, per event, is paid

5.8 For all individual events, the Swim England South East Swimming Group shall set automatic qualifying times and may set base level qualifying times. Both short course and long course qualifying times shall be published. Swimmers must submit a time for each entry which has been achieved on or after 1<sup>st</sup> January 2018. Submitted times may be either short and/or long course. All long course (25m) times will be automatically converted by the use of the published ASA Equivalent Performance Tables for the purpose of accepting entries and seeding. All times must be shown in rankings published by the ASA and set in competitions licenced at level 1, 2 or 3. Entries may be amended up to closing date. Subsequent improved times will not be accepted. First leg relay split times are NOT acceptable. Times set in Masters competitions and appearing only in Masters Rankings are not acceptable.

5.9 All submitted times will be checked against ASA rankings. Any time that cannot be validated against rankings will be rejected as an invalid entry.

A list of times that cannot be validated against rankings will be published 48 hours before the closing date. Entries may be amended up to the closing date. Subsequent improved times will not be accepted.

- 5.10 All swimmers who have achieved the automatic qualifying time shall be accepted for that event. If there is space available, swimmers who have not achieved the automatic time for an event but have achieved the base time may be accepted. Those swimmers who are closest to the automatic time shall be accepted first. The number of additional swimmers that can be accepted will be determined on an event by event basis. The target number of swimmers for each event shall be published on the competition web site prior to the closing date for entries.
- 5.11 Notwithstanding condition 5.10, in the interests of safety and to ensure the smooth running of the Championships, the Promoter reserves the right to restrict the number of entries in any event, in which case, the swimmers with the fastest submitted times shall take preference.
- 5.12 Any swimmer submitting an ineligible entry, will have that entry rejected.
- 5.13 By submitting an entry, entrants are accepting that entries will be processed using a computer system. Entrants may request that details are not displayed on the web site, but need to be aware that entry confirmation and results are not made available in any other form.
- 5.14 By submitting an entry, entrants are accepting that their photographs may be taken and used to promote the sport by Swim England South East, and/or made available for download and purchase. All photography will conform to the "Swim England (ASA) Photography and Photographing Swimmers Policy". Individual parents of swimmers under 18 years of age on the day of competition have the right to withhold consent, by completing a form to be made available for download before the closing date of the competition.
- 5.15 Refund of fees. Once entries have been confirmed, entry fees will only be refunded if the swimmer is unable to swim on medical grounds. A request for refund of fees, together with supporting evidence from a qualified medical practitioner, must be uploaded to the competition website using the "Submit Files" function no later than 28 days after the last day of the competition.

## 6. **CONFIRMATION OF ENTRY**

- 6.1 All entries will be confirmed by e-mail and a list of accepted and rejected entries will be available via the competition web site as soon as possible after the closing date.
- 6.2 Entries may be corrected at any time up to the closing date. Subsequent to this date, only errors introduced by Swim England South East will be corrected; any other change will be considered to be a late entry and subject to the provisions of 5.7 above.

## 7. **MEET PROCEDURE**

- 7.1 There shall be separate events for males and females.
- 7.2 A withdrawal system will be in operation. Club representatives are expected to submit withdrawal forms for swimmers who are not intending to swim no later than 45 minutes before the advertised starting time of the first event in the session, or the start of warm-up, whichever is later. Provision will be made for clubs with no representative present to submit notification of withdrawals via the competition web site. Notification of withdrawals by phone or e-mail will not

be accepted. A fine of £10 will be levied in respect of each competitor who fails to withdraw and does not present themselves at the start of the event (except in the case of genuine illness or of a proven emergency).

7.3 Withdrawals are final. Any request to reinstate a swimmer who has been withdrawn will be considered to be a late entry and subject to the provisions of 5.7 above.

### 7.3 Heats and Finals

7.3.1 If finals are arranged in a separate session, the promoter reserves the right to restructure the programme with finals integrated into the same session as the heats for the same events, in the event that it is not possible to attract sufficient technical officials and non-technical volunteers to meet the minimum requirements defined for licensed competitions.

7.3.2 In finals, the maximum number of places practicable shall be allocated. A maximum of four reserves shall be declared for each final.

7.3.3 The names of finalists and reserves shall be announced as soon as practicable after completion of the heats. Announced finalists and reserves not intending to swim shall withdraw by completing a withdrawal form.

7.3.4 Where finals are organised in the same session as heats:

- All withdrawals from finals must be submitted no later than 5 minutes after the announcement of finalists from the last session of heats.
- Swim-offs will not be held. If there are equal times for the slowest place in the final, if sufficient swimmers with equal times do not choose to withdraw, neither (none) of the swimmers with equal times will be allocated a place in the final, that lane or lanes remaining empty. If there is a withdrawal or withdrawals from the final, both (all) of the swimmers with equal times will be allocated a place in the final.

7.3.5 Where finals are organised in separate session:

- All withdrawals from finals must be submitted no later than the start of warm-up for the finals session.
- Swim-offs will be held if there are two or more swimmers with equal times and positions for the last place in the final or for first reserve.

7.3.6 All finalists who have not withdrawn, including reserves, are expected to present themselves to the competitors stewards for the final.

7.3.7 A fine of £10 will be levied in respect of any competitor or team withdrawing from a final after the time allowed (except in the case of genuine illness or a proven emergency).

7.3.8 If a finalist withdraws within the time allowed, the final shall be reseeded. Where a reserve is brought in after this period, the reserve shall occupy the vacant lane and there shall be no changes made to the allocation of other lanes.

7.3.9 Finals shall be swum for all individual events of 50m, 100m and 200m. All events shall be seeded from slowest to fastest. In events where there are finals, the final three heats shall be cyclically seeded. All heats shall be spearheaded.

- 7.3.10 Individual events of 400m and over shall be decided on heat times and places (heat declared winner).
- 7.3.11 If the number of entries that have achieved the automatic entry time cannot be accommodated in the time available, the promoter reserves the right to designate additional events as Heat Declared Winner.
- 7.3.12 A final may not start earlier than 15 minutes after all of the swimmers involved have completed their heat swim or swim off for that event.
- 7.4 Time Trials will not be permitted during the Championships.
- 7.5 Competitors are responsible for presenting themselves to the clerks of the course in time for their race. There will be no call for missing competitors. If a swimmer does not present themselves for the final, the highest-ranking reserve who presents themselves for the final shall swim in the vacant lane.
- 7.6 All penalties for failing to withdraw from an event in accordance with 7.2 and 7.3.7 are payable by the competitor's club.

## 8. **ACCESS TO POOLSIDE**

- 8.1 Access to poolside is restricted to swimmers competing in the session, coaches and team managers in possession of poolside passes, accredited officials and volunteers.
- 8.2 To manage space on poolside and to comply with conditions of hire of the pool used for the competition, swimmers are not allowed to carry a bag larger than a small draw string bag onto poolside. This rule will be strictly enforced.

## 9 **AWARDS**

- 9.1 The first, second and third placed swimmers or teams in each individual event shall be awarded medals.
- 9.2 The first, second and third junior swimmer in each individual event shall be awarded medals. A Junior swimmer shall be aged 16 years or under as at midnight on the 31st December 2018. Junior results shall be determined as follows:
- Junior swimmers who are placed in the final shall be placed in order of finishing in the final, ahead of all other Junior Swimmers
  - Other Junior Swimmers shall be placed in accordance with heat times

## 10. SUPPLEMENTARY DISABILITY SWIMMING CONDITIONS

10.1 The general conditions for Swim England South East Swimming Championships shall apply to the Disability Swimming events except where they vary by any of the following conditions.

### 10.2 Events (Men and Women)

Multi-disability events will conform to guidelines provided by Swim England:

- 50m and 100m Freestyle S1-S14
- 200m Freestyle S1-S5, S14
- 400m Freestyle, S6-14
- 50m Backstroke S1-S5
- 100m Backstroke S1, S2(male only), S6-S14
- 50m Butterfly S1- S7
- 100m Butterfly S8-S14
- 50m Breaststroke SB1-SB3
- 75m Individual Medley SM1-SM4 (without butterfly)
- 100m Breaststroke SB4-SB14
- 100m Individual Medley SM5-SM14
- 150m Individual Medley SM1-SM4 (without butterfly)
- 200m Individual Medley SM5-SM14

### 10.3 Eligibility

10.3.1 All swimmers must have an authorised Para Swimming, British Swimming, INAS-FID or British Blind Sport classification, which is held on the British Swimming or Para Swimming classification database at the time of entry.

10.3.2 Qualifying standards shall apply, and all swimmers may qualify with either a Long Course (50m) or Short Course (25m) entry time. Entry times must have been achieved in the twelve months immediately preceding the championship closing date.

### 10.4 Competition Format

10.4.1 The competition format will be based on disability inclusion within the able-bodied programme. Swimmers will be integrated on a time-banded basis in all events with the exception of the 75m and 150m Individual Medley.

10.4.2 Placing shall be determined by the three swimmers who either achieve a time better than or is closest to the equivalent British Long Course record relevant to their own classification (using the version of the Disability Points Calculator available from British Swimming on the 2<sup>nd</sup> November 2018).

10.4.3 The organizers may combine the male and female SM1-SM4 75m and 150m Individual Medley event dependent upon the number of entries.

10.4.4 All events will be heat declared winners.

## **10.5 Awards**

10.5.1 Awards shall be awarded on a multi-classification basis to 1st, 2nd and 3rd place in each event.

## **11. DISPUTES/CHANGES TO CONDITIONS**

11.1 Any dispute related to a matter not covered in these conditions shall be determined by the Promoter.

11.2 If it is not possible to configure the pool for a short course competition, the competition shall run as a long course competition.

11.3 Once the license has been granted for this competition, no changes to conditions are permitted without the explicit approval of the Swim England South East Licensing Panel.

Last Updated: 8<sup>th</sup> September 2018