

ASA South East Region

Swimming Championship Conditions 2017

1. Swimming Championships shall be conducted annually upon dates designated for Regional Championships by the ASA. Dates shall be agreed by the Region Swimming Group.
2. Swimming Championships shall be conducted in accordance with ASA Laws and Technical Rules of Swimming.
3. **ELIGIBILITY FOR ENTRY**
 - 3.1 **General**
 - 3.1.1 The Championships shall be open to eligible swimmers, as defined by the ASA, who, on the date of submission of entry, are members of clubs affiliated to the Region and who shall not have competed in the Championships or competitions of another Region in the same swimming year (1st September to 31st August).
 - 3.1.2 A swimmer must have been an ASA registered member of the club in whose name he is entered at least 30 days prior to the first day of the Championships.
 - 3.1.3 For all events a swimmer's age shall be determined as at midnight on 31st December in the year of competition.
 - 3.2 **Team Championships**
 - 3.2.1 Team Championships shall be open to all clubs affiliated to the Association.
 - 3.2.2 All teams shall consist of four members.
 - 3.2.3 A swimmer entered in the name of one club, (or dual clubs), in the individual events may not compete in the name of another club (or dual clubs), in the team events.
 - 3.2.4 Clubs may enter **up to three teams**, but members shall swim for one team only. **If a club wishes to enter 3 teams, ALL swimmers competing in team events must be of regional standard; they must have achieved a region automatic qualifying time, in a level 1,2 or 3 licensed meet, in at least one individual event in the same swimming year (1st September to 31st August).**
 - 3.2.5 Clubs must submit a provisional team declaration sheet, together with ASA registration details of all team members who have not entered an individual event with their entry confirmation (see 5.3 below). Changes to declared teams are permitted at any time up to 45 minutes before the advertised starting time of the first event in the session. Changes subsequent to this time may only be made in exceptional circumstances.

4. PROGRAMME OF EVENTS

4.1 Individual Events

50m	Backstroke, Breaststroke, Butterfly, Freestyle
100m	Backstroke, Breaststroke, Butterfly, Freestyle,
200m	Backstroke, Breaststroke, Butterfly, Freestyle, Ind Medley
400m	Freestyle, Ind Medley
800m	Freestyle (Girls/Ladies)
1500m	Freestyle (Boys/Men)

4.2 Team Events

Ages 14-16, 17/Over	
4x100m	Freestyle, Medley
4x200m	Freestyle

5. ENTRIES

5.1 Entry fees shall be agreed by the Region Swimming Group.

5.2 Entries shall be submitted via the online entry system on the Region's web site. Under exceptional circumstances only, entries may be submitted using the official entry form (or a photocopy thereof).

Entries submitted online are not finally accepted until the entry declaration sheet has been received by the designated Entries Administrator.

5.3 All entries must be received by the designated Entries Administrator for the Championship by the specified closing date. The closing date shall be no earlier than 42 days before the first day of the Championship.

An additional 3 days will be allowed following the specified closing date, for receipt of the entry declaration sheet and provisional team declaration forms.

After all entries have been processed, clubs will be invoiced by e-mail for the fees for accepted entries. Payment must be received within 7 days of the issue of the invoice.

Late entries will be considered for individual events providing

- There is space available
- The entry time must be equal to or faster than the automatic qualifying time for the event
- A supplement of 100% of the normal entry fee, per event, is paid

Late entries for team events will not be considered.

- 5.4 For all individual events, the **Swimming Management Group** shall set automatic qualifying times and may set base level qualifying times. Both short course and long course qualifying times shall be published. Swimmers must submit a time for each entry which has been achieved on or after a date to be published on the entry form for the competition. Submitted times may be either short or long course. All short course (25m) will be automatically converted by the use of the published ASA Equivalent Performance Tables for the purpose of accepting entries and seeding. All times must be shown in rankings published by the ASA and set in competitions licenced at level 1, 2 or 3. South East Region reserves the right to validate times against the ranking published by the ASA. Entries may be amended up to closing date. Subsequent improved times will not be accepted. First leg relay split times are not acceptable. Times set in Masters competitions and appearing only in the Masters Rankings are not acceptable.
- 5.5 All swimmers who have achieved the automatic qualifying time shall be accepted for that event. If there is space available, swimmers who have not achieved the automatic time for an event, but have achieved the base time may be accepted. Those swimmers who are closest to the automatic time shall be accepted first. The numbers of additional swimmers that can be accepted will be determined on an event by event basis. The target number of swimmers for each event shall be published prior to the closing date for entries. No swimmer shall be accepted with a slower entry time than a swimmer in a younger age group who has been rejected for that event.
- 5.6 Notwithstanding condition 5.5, in the interests of safety and to ensure the smooth running of the Championships, the Swimming Manager reserves the right to restrict the number of entries in any event, in which case, the swimmers with the fastest submitted times shall take preference.
- 5.7 Any swimmer submitting an ineligible entry, will have that entry rejected and will forfeit the entry fee. Any swimmer whose entry is not accepted as a result of limiting the number of entries will have their fee refunded. **All refunds will be made to the competitor's club.**
- 5.8 By submitting an entry, entrants are accepting that entries will be processed using a computer system. Entrants may request that details are not displayed on the web site, but need to be aware that entry confirmation and results are not made available in any other form.
- 5.9 By submitting an entry, entrants are accepting that their photographs may be taken and used to promote the sport in the Region, and/or made available for download and purchase. All photography will conform to the "ASA Photography and Photographing Swimmers Policy". Individual parents of swimmers under 18 years of age on the day of competition have the right to withhold consent, by completing a form to be made available for download before the closing date of the competition.

6. **CONFIRMATION OF ENTRY**

- 6.1 The Entries Administrator shall make reasonable efforts to publish confirmation of entry for all accepted entries at least 7 days before the first day of the Championship. This confirmation will be published on the competition web site.
- 6.2 Clubs and swimmers should check their entry confirmation carefully. Any errors found must be

notified to the Entries Administrator at least 3 days before the first day of the Championship. South East Region will make every effort to correct any error reported by this date, irrespective of the source of the error. Subsequent to this date only errors introduced by South East Region will be corrected. Corrections to entry times will only be accepted if there is space available.

7. MEET PROCEDURE

- 7.1 There shall be separate events for males and females.
- 7.2 A withdrawal system will be in operation. Club representatives are expected to submit withdrawal forms for swimmers who are not intending to swim no later than 45 minutes before the advertised starting time of the first event in the session. Provision will be made for clubs with no representative present to submit notification of withdrawals by telephone and via the competition Web site. A fine of £10 will be levied in respect of each competitor who fails to withdraw and does not present themselves at the start of the event (except in the case of genuine illness or of a proven emergency).
- 7.3 **Heats and Finals**
- 7.3.1 Events may be combined for the purpose of heats and heat declared winner events. Heats shall be held for all events.
- 7.3.2 In finals, the maximum number of places practicable shall be allocated. A maximum of six reserves shall be declared for each final.
- 7.3.3 The names of finalists and at least two of a maximum of six reserves shall be announced as soon as practicable after completion of the heats. Announced finalists and reserves not intending to swim shall withdraw by completing a withdrawal form, as soon as possible, and in any case no later than the announced time determined by the promoter. For boys/men, this will be 5 minutes after the announcement of finalists for the last boys/men final; for girls/women, this will be 5 minutes after announcements of finalists for the last girls/women final. All finalists who have not withdrawn, including reserves must present themselves for the final.
- 7.3.4 A fine of £10 will be levied in respect of any competitor or team withdrawing from a final after the time allowed (except in the case of genuine illness or a proven emergency).
- 7.3.5 If a finalist withdraws within the time allowed, the final shall be reseeded. Where a reserve is brought in after this period, the reserve shall occupy the vacant lane and there shall be no changes made to the allocation of other lanes.
- 7.3.6 Heats shall be swum for all individual events. All events shall be seeded from slowest to fastest. In events where there are finals, the final three heats shall be cyclically seeded. **All heats will be spearheaded. Where possible, heat declared winner events will be "super-seeded"** (where two or more events have been combined, providing that there are at least as many competitors as lanes available, the fastest swimmers in each event shall be seeded together in the last heats).
- 7.3.7 Individual events of 400m and over and all team events shall be decided on heat times and places (heat declared winner). If the number of entries that have achieved the automatic entry

time cannot be accommodated in the time available, the promoter reserves the right to designate additional events as Heat Declared Winner.

- 7.3.8 Where finals are arranged in the same session as the heats for that event, swim-offs will not be held. **In the event that there are equal times for the slowest place in the final, if sufficient swimmers with equal times do not choose to withdraw, neither (none) of the swimmers with equal times will be allocated a place in the final, that lane or lanes remaining empty. If there is a withdrawal or withdrawals from the final, both (all) of the swimmers with equal times will be allocated a place in the final.**
- 7.3.9 A final may not start earlier than 15 minutes after all of the swimmers involved have completed their heat swim for that event.
- 7.4 Time Trials will not be permitted during the Championships.
- 7.5 Competitors are responsible for presenting themselves to the clerks of the course in time for their race. There will be no call for missing competitors. If a swimmer does not present themselves for the final, the highest ranking reserve who presents themselves for the final shall swim in the vacant lane.
- 7.6 All penalties for failing to withdraw from an event in accordance with 7.2 and 7.3.4 are payable by the competitor's club.

8. **AWARDS**

- 8.1 The first, second and third placed swimmers or teams in each individual and team event shall be awarded medals.

9. **ACCESS TO POOLSIDE**

- 9.1 **Access to poolside is restricted to swimmers competing in the session, coaches and team managers in possession of poolside passes, accredited officials and volunteers.**
- 9.2 **To comply with conditions of hire of the pools used for the competition, swimmers are not allowed to carry a bag larger than a small draw string bag onto poolside. This rule will be strictly enforced.**

10. **SUPPLEMENTARY DISABILITY SWIMMING CONDITIONS**

- 10.1 The general conditions for South East Region Swimming Championships shall apply to the Disability Swimming events except where they vary by any of the following conditions.

10.2 **Events (Men and Women)**

Multi-disability events will conform to guidelines provided by the ASA:

- 50m and 100m Freestyle S1-S14
- 200m Freestyle S1-S5, S14
- 400m Freestyle, S6-14
- 50m Backstroke S1-S5
- 100m Backstroke S1, S2 (male only), S6-S14
- 50m Butterfly S1- S7
- 100m Butterfly S8-S14
- 50m Breaststroke SB1-SB3

- 100m Breaststroke SB4-SB14
- 150m Individual Medley SM1-SM4 (without butterfly)
- 200m Individual Medley SM5-SM14

10.3 Eligibility

- 10.3.1 All swimmers must have **an authorised IPC Swimming, British Swimming, INAS-FID or British Blind Sport classification, which is held on the British Swimming or IPC Swimming classification database at the time of entry**. Swimmers are required to present to the referee a printout from the ASA website, dated no earlier than 7 days prior to the start of the competition, showing their classification.
- 10.3.2 Qualifying standards shall apply and all swimmers may qualify with either a Long Course (50m) or Short Course (25m) entry time. Entry times must have been achieved in the twelve months immediately preceding the championship closing date.

10.4 Competition Format

- 9.4.1 The competition format will be based on disability inclusion within the able bodied programme. Swimmers will be integrated on a time-banded basis in all events with the exception of the 150m Individual Medley.
- 9.4.2 Placing shall be determined by the three swimmers who either achieve a time better than or is closest to the equivalent British Long Course record relevant to their own classification (using the version of the Disability Points Calculator available from British Swimming on the date of the competition).
- 9.4.3 The organizers may combine the male and female SM1-SM4 150m Individual Medley event dependent upon the number of entries.
- 9.4.4 All events will be heat declared winners.

9.5 Awards

- 9.5.1 Awards shall be awarded on a multi disability basis to 1st, 2nd and 3rd place in each event.

10. DISPUTES

- 10.1 Any dispute related to a matter not covered in these conditions shall be determined by the Promoter.