# HAMPSHIRE COUNTY AMATEUR SWIMMING ASSOCIATION
# SWIMMING CHAMPIONSHIPS CONDITIONS 2017

## 1. GENERAL

1.1 Swimming Championships shall be conducted annually upon dates designated for County Championships by the ASA. Dates shall be agreed by the County Swimming Committee.

1.2 All Championships shall be conducted in accordance with ASA Laws and Technical Rules of Swimming.

1.3 Entry Fees for events shall be approved by the Management Committee.

## 2. ELIGIBILITY

### 2.1 General

2.1.1 The competing members of any club allocated to the Association, and any member of an organisation registered directly to the ASA who is normally resident in Hampshire, shall be allowed to compete providing they are eligible as defined in ASA Law, except that no one who has competed in the Championships of another County shall be eligible to compete in the same swimming year (1st September to 31st August).

2.1.2 A swimmer must be a registered member of the club in the name of which he/she is entered for at least 1 calendar month before the first day of competition of the Championships.

2.1.3 For all events, a swimmer's age shall be determined as at midnight on the 31st December in the year of competition.

2.1.4 A Junior swimmer shall be under 16 years of age as at midnight on the 31st December in the year of competition.

### 2.2 Team Championships

2.2.1 Team Championships shall be open to all clubs allocated to the Association.

2.2.2 A swimmer entered in the name of one club in individual events may not compete in the name of another club in the team events.

2.2.3 Clubs may enter a maximum of two teams; members shall swim for one team only.

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Updated: 12th January 2017

## 3. PROGRAMME OF EVENTS

### 3.1 Individual Events

| Ages | Events |
|---|---|
| 10/11 Years | Freestyle: 50m, 100m,.200m, 400m<br>Backstroke: 50m, 100m, 200m<br>Breaststroke: 50m, 100m, 200m<br>Butterfly: 50m, 100m, 200m<br>Ind Medley: 200m |
| 12 Years<br>13 Years<br>14 Years<br>15 Years<br>16 Years<br>16 Years & Over<br>17 Years & Over | Freestyle: 50m, 100m, 200m, 400m, 800m (Female), 1500m (Male)<br>Backstroke: 50m, 100m, 200m<br>Breaststroke: 50m, 100m, 200m<br>Butterfly: 50m, 100m, 200m<br>Ind Medley: 200m, 400m |

### 3.2 Team Events

| | | |
|---|---|---|
| Open | Men & Women | 4x100m Freestyle & Medley Teams<br>4x200m Freestyle Team |
| Junior | Boys and Girls | 4x50m Freestyle & Medley Teams |
| 14 Years & Under | Boys and Girls | 4x50m Freestyle & Medley Teams |
| 10-12 Years | Boys and Girls | 4x50m Freestyle & Medley Teams |

## 4. ENTRIES

4.1 Entries, using the approved electronic entry system, must reach the Swimming Secretary (or the appointed Entries Co-ordinator) by the published closing date. An additional 3 days will be allowed following the specified closing date for receipt of the entry declaration sheet. All entries must be submitted by club representatives; individual entries will not be accepted.

4.2 Once all entries have been processed and decisions taken relating to acceptance (according to condition 4.6) each club will be notification of the entry fee payable. Fees much be paid within 1 week of this notification.

4.3 Late Entries may be accepted in exceptional circumstances at the sole discretion of the Swimming Secretary (or the appointed Entries Co-ordinator). Late entries will be considered for individual events only, providing

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- There is space available
- A supplement of 100% of the normal entry fee, per event, is paid.

4.4 The entry declaration sheet must be signed by the competitors Club Secretary or nominated official. Such a signature shall be taken as certification of eligibility.

4.5 Entrants who are members of more than one club must state in writing at the time of entry, the club he/she represents.

4.6 For all individual events, the Association shall set automatic qualifying times and may set base level qualifying times (consideration times). Swimmers must submit a time for each entry. Both short course and long course qualifying times shall be published. Submitted times shall be the actual time recorded. Long course and/or short course times may be entered. All times must have been set on or after a date to be published on the competition website. All times must be eligible for inclusion in the rankings published by the ASA, except that first leg relay split times recorded in a licensed meet may be accepted if the time and swimmers identity appear in the published results or are validated by the meet referee. Subsequent improved times will not be accepted.

4.7 All swimmers who have achieved the automatic qualifying time shall be accepted for that event. If a base level qualifying time has been set and there is time available, the Association may accept additional swimmers who have not achieved the automatic qualifying time, on the basis of the time submitted. All swimmers must have achieved the base level qualifying time.

4.8 Notwithstanding condition 4.7, in the interest of safety and to ensure the smooth running of the competition the Association reserves the right to limit the number of entries to any event. If this becomes necessary, the Swimming Secretary (or appointed Entries Co-ordinator) will inform each swimmer whose entry has not been accepted. Entries will be rejected on the basis of submitted times, slowest swimmers rejected

4.9 Any swimmer submitting an ineligible entry will have the entry rejected and forfeit the entry fee. Any swimmer whose entry is not accepted as a result of limiting the number of entries will have their fee refunded.

4.10 For all Team Championships, club members who may be selected for a team but who are not participating in an individual event must be listed. The list must show the full name, date of birth, ASA registration number and address. No swimmer may participate in a team Championship unless their name is on a submitted list.

4.11 A Provisional Team Declaration Form declaring the names of swimmers expected to swim in each team shall be submitted electronically together with the entry declaration form (see 4.1 above). . Failure to submit a declaration form on time will result in the team being withdrawn. On the day of competition, a corrected

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Declaration Form may be submitted prior to the start of warm-up for the session which includes the team event.
For each team entry, the submitted time shall be the sum of the individual times for the declared swimmers as recorded on ASA rankings. If any of the declared swimmers has no eligible time for the stroke/distance on rankings, an estimated time may be used, but the swimmer must have at least one eligible time on rankings which is equal to or faster than the base (consideration) time for an individual event.

4.12 The Management Committee may refuse an entry from a Club or a member of that Club, which, in their opinion, has not in the past fulfilled its obligations to the County Association.

4.13 By submitting an entry, entrants are accepting that entries will be processed using a computer system. Entrants may request that details are not displayed on the web site, but need to be aware that entry confirmation and results are not made available in any other form.

4.14 By submitting an entry, entrants are accepting that their photographs may be taken and used to promote the sport in the Region, and/or made available for download and/or purchase. All photography will conform to the "ASA Photography and Photographing Swimmers Policy". Individual parents of swimmers under 18 years of age on the day of competition have the right to withhold consent, by completing a form to be made available before the closing date of the competition.

**5. CONFIRMATION OF ENTRY**

5.1 The Swimming Secretary (or Entries Administrator) shall make reasonable efforts to publish confirmation of entry for all accepted entries at least 14 days before the first day of the Championships on the Association's web site.

5.2 Swimmers are responsible for checking their entry confirmation. Any errors found must be notified to the Swimming Secretary (or Entries Administrator) at least 7 days before the first day of the Championships. The Association will make every effort to correct any error reported by this date, irrespective of the source of the error, Subsequent to this date, only errors introduced by the Association will be corrected.

**6. MEET PROCEDURE**

6.1 A withdrawal system will be in operation. Club representatives are expected to submit withdrawal forms for swimmers who are not intending to swim, no later than 45 minutes before the advertised starting time of the first event in the session. Competitors who fail to withdraw and do not present themselves at the start will incur a penalty of £10 and may be suspended from all further events at the Championships.

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There shall be no refund of entry fees to swimmers who withdraw from events, unless the withdrawal is for medical reasons.

6.2 Heats shall be swum for all events, and shall be seeded slowest to fastest, except that in events where there are finals, the final three heats shall be cyclically seeded. In all other events, the final heat shall be spearheaded.

6.3 Finals shall be swum for all 50m and 100m individual events in age groups 10/11, 12, 13, 14, 15 and 16/over. All other events, including all team events, shall be decided on heat times and places (heat declared winner).

6.4 In finals, the maximum number of places practicable shall be allocated. Where finals are arranged in the same session as the heats and there are equal times for a place in a final a swim-off will not take place. In the event that there are equal times for the slowest place in the final, if sufficient swimmers with equal times do not choose to withdraw, neither (none) of the swimmers with equal times will be allocated a place in the final, that lane or lanes remaining empty. If there is a withdrawal or withdrawals from the final, both (all) of the swimmers with equal times will be allocated a place in the final.

6.5 Announced finalists and reserves not intending to swim shall withdraw by completing a withdrawal form, as soon as possible, and in any case no more than 30 minutes before the advertised starting time for the finals for that session. [Where finalists and reserves for the last set of heats for each sex are announced later than 40 minutes before the advertised starting time for the finals, swimmers are requested to submit withdrawals as soon as possible after the announcement, and in any case no more than 5 minutes after the end of the last heat].

6.6 Lanes for finals shall be spearheaded based on times recorded in the heats.

6.7 Any competitor or team withdrawing from a final later than the time defined in 6.5 (above) shall incur a penalty of £10 and shall not be eligible to compete in any future HCASA event until the penalty has been paid.

6.8 Where a reserve is brought in as a result of a withdrawal in accordance with 6.5 (above), the final shall be reseeded. Where a reserve is brought in after this period, the reserve shall occupy the vacant lane and there shall be no changes made to the allocation of other lanes.

6.9 A final may not start earlier than 15 minutes after all of the swimmers involved have completed their heat swim for that event.

6.10 Open results shall be determined as follows:
- Open swimmers who are placed in a final shall be placed in order of times recorded

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in finals ahead of all other Open swimmers
- Other open swimmers shall be placed in accordance with heat times

6.11 Junior results shall be determined as follows:
- Junior swimmers who are placed in a final shall be placed in order of times recorded in finals ahead of all other Junior swimmers
- Other Junior swimmers shall be placed in accordance with heat times

6.12 Competitors are responsible for presenting themselves to the Clerks of the Course in time for their race. There will be no calls for competitors who fail to appear at the start of their race.

6.13 Time Trials will not be permitted during the Championships.

6.14 All penalties for failing to withdraw from an event in accordance with the procedures above are payable by the competitor's club.

**7. AWARDS**

7.1 **Open and Junior**
Awards will be presented to first, second and third placed swimmers in each individual event, determined as 6.10 and 6.11 above.

7.2 **Age Groups (10/11, 12, 13, 14, 15, 16 & over age groups)**
The first, second and third placed swimmers in each individual event will receive an award.

7.3 **Team Events**
Awards will be presented to all members of teams placed first, second and third in all team events.

**8. DISPUTES**

8.1 Any dispute related to a matter not covered in these conditions shall initially be determined by the Swimming Secretary. Any individual who is not satisfied with such determination has the right to invoke ASA Judicial processes.

8.2 Whenever possible, a Jury of Appeal shall be appointed.

**9. SUPPLEMENTARY DISABILITY SWIMMING CONDITIONS**

9.1 The general conditions for the Hampshire ASA County Championships shall apply to the Disability Swimming events except where varied by any of the following conditions.

9.2 **Events (Men and Women)**

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The programme of multi-classification events will conform to guidelines provided by the ASA:

- 50m and 100m Freestyle S1-S14
- 200m Freestyle S1-S5, S14
- 400m Freestyle, S6-S14
- 50m Backstroke S1-S5
- 100m Backstroke S1, S2(Male only) S6-S14
- 50m Butterfly S1- S7
- 100m Butterfly S8-S14
- 50m Breaststroke SB1-SB3
- 100m Breaststroke SB4-SB9, SB11-SB14
- 150m Individual Medley SM1-SM4 (without butterfly)
- 200m Individual Medley SM5-SM14

**9.3 Eligibility**

9.3.1 All competitors must have an authorised IPC Swimming, British Swimming, INAS-FID or British Blind Sport classification, which is held on the British Swimming or IPC Swimming classification database at the time of entry. Swimmers are required to present to the referee a printout from the ASA website dated no earlier than 7 days prior to the start of the competition showing their classification.

9.3.2 Qualifying standards shall apply and all swimmers may qualify with either a Long Course (50m) or Short Course (25m) entry time. All times must have been set on or after 1st April in the previous year.

**9.4 Competition Format**

9.4.1 The competition format will be based on disability inclusion within the able-bodied programme. Swimmers will be integrated on a time-banded basis in all events with the exception of the 150m Individual Medley.

9.4.2 Placing shall be determined by the three swimmers who either achieve a time better than or is closest to the equivalent British Long Course record relevant to their own classification (using the version of the Disability Points Calculator available from British Swimming on the day preceding the date of the competition).

9.4.3 The organizers may combine the male and female SM1-SM4 150m Individual Medley event dependent upon the number of entries.

9.4.4 All events will be heat declared winners.

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9.4.5 Competition to be run to ASA rules with exceptions as per the IPC Swimming Rules and Regulations (2014-2017).

**9.5 Awards**

9.5.1 Awards shall be awarded on a multi classification basis to 1st, 2nd and 3rd place in each event.

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