

ASA South East Region Swimming Championship Conditions 2016 (25m)

1. Swimming Championships shall be conducted annually upon dates designated for Regional Championships by the ASA. Dates shall be agreed by the Region Swimming Group.
2. Swimming Championships shall be conducted in accordance with ASA Laws and Technical Rules of Swimming.
3. **ELIGIBILITY FOR ENTRY**
 - 3.1 **General**
 - 3.1.1 The Championships shall be open to eligible swimmers, as defined by the ASA, who, on the date of submission of entry, are members of clubs affiliated to the Region and who shall not have competed in the Championships or competitions of another Region in the same swimming year (1st September to 31st August).
 - 3.1.2 A swimmer must have been an ASA registered member of the club in whose name he is entered at least 30 days prior to the first day of the Championships.
 - 3.1.3 For all events a swimmer's age shall be determined as at midnight on 31st December in the year of competition.

4. **PROGRAMME OF EVENTS**

4.1 **Individual Events**

Open/Junior	
50m	Backstroke, Breaststroke, Butterfly, Freestyle
100m	Backstroke, Breaststroke, Butterfly, Freestyle, Individual Medley
200m	Backstroke, Breaststroke, Butterfly, Freestyle, Individual Medley
400m	Freestyle, Individual Medley
800m	Freestyle (Girls/Ladies)
1500m	Freestyle (Boys/Men)

5. **ENTRIES**

- 5.1 Entry fees shall be agreed by the Region Swimming Group.
- 5.2 Entries shall be submitted via the online entry system on the Region's web site. Under exceptional circumstances only, entries may be submitted using the official entry form (or a photocopy thereof).

Entries submitted online are not finally accepted until the club entry declaration sheet, signed by a designated club representative, has been received by the designated Entries Administrator. This declaration sheet confirms that all of the entries for the club have been

checked and conform to these conditions.

- 5.3 All entries must be received by the designated Entries Administrator for the Championship by the specified closing date. The closing date shall be no earlier than 42 days before the first day of the Championship.

An additional 3 days will be allowed following the specified closing date, for receipt of the entry declaration sheet and provisional team declaration forms.

After all entries have been processed, clubs will be invoiced by e-mail for the fees for accepted entries. Payment must be received within 7 days of the issue of the invoice.

Late entries will be considered for individual events providing

- There is space available
- The entry time must be equal to or faster than the automatic qualifying time for the event
- A supplement of 100% of the normal entry fee, per event, is paid

- 5.4 For all individual events, the Swimming Manager shall set automatic qualifying times and may set base level qualifying times. Both short course and long course qualifying times shall be published. Swimmers must submit a time for each entry which has been achieved on or after a date to be published on the web site for the competition. Submitted times may be either short and/or long course. All long course (50m) times will be automatically converted by the use of the published ASA Equivalent Performance Tables for the purpose of accepting entries and seeding. All times must be shown in rankings published by the ASA and set in competitions licenced at level 1, 2 or 3. South East Region reserves the right to validate times against the ranking published by the ASA. Entries may be amended up to closing date. Subsequent improved times will not be accepted. First leg relay split times are NOT acceptable. Times set in Masters competitions and appearing only in Masters Rankings are not acceptable.

- 5.5 All swimmers who have achieved the automatic qualifying time shall be accepted for that event. If there is space available, swimmers who have not achieved the automatic time for an event, but have achieved the base time may be accepted. Those swimmers who are closest to the automatic time shall be accepted first. ~~Those swimmers who are closest to the automatic time shall be accepted first.~~ The numbers of additional swimmers that can be accepted will be determined on an event by event basis. The target number of swimmers for each event shall be published prior to the closing date for entries.

- 5.6 Notwithstanding condition 5.5, in the interests of safety and to ensure the smooth running of the Championships, the Swimming Manager reserves the right to restrict the number of entries in any event, in which case, the swimmers with the fastest submitted times shall take preference.

- 5.7 Any swimmer submitting an ineligible entry, will have that entry rejected and will forfeit the entry fee. Any swimmer whose entry is not accepted as a result of limiting the number of entries will have their fee refunded. **All refunds will be made to the competitor's club.**

- 5.8 By submitting an entry, entrants are **implicitly** accepting that entries will be processed using a computer system. Entrants may request that details are not displayed on the web site, but need to be aware that entry confirmation and results are not made available in any other form.
- 5.9 By submitting an entry, entrants are **implicitly** accepting that their photographs may be taken and used to promote the sport in the Region, and/or made available for download and purchase. All photography will conform to the "ASA Photography and Photographing Swimmers Policy". Individual parents of swimmers under 18 years of age on the day of competition have the right to withhold consent, by completing a form to be made available for download before the closing date of the competition.

6. **CONFIRMATION OF ENTRY**

- 6.1 The Entries Administrator shall make reasonable efforts to publish confirmation of entry for all accepted entries at least 7 days before the first day of the Championship. This confirmation will be published on the competition web site.
- 6.2 Clubs and swimmers should check their entry confirmation carefully. Any errors found must be notified to the Entries Administrator at least 3 days before the first day of the Championship. South East Region will make every effort to correct any error reported by this date, irrespective of the source of the error. Subsequent to this date only errors introduced by South East Region will be corrected.

7. **MEET PROCEDURE**

- 7.1 There shall be separate events for males and females.
- 7.2 A withdrawal system will be in operation. Club representatives are expected to submit withdrawal forms for swimmers who are not intending to swim no later than 45 minutes before the advertised starting time of the first event in the session. Provision will be made for clubs with no representative present to submit notification of withdrawals via the competition web site. A fine of £10 will be levied in respect of each competitor who fails to withdraw and does not present themselves at the start of the event (except in the case of genuine illness or of a proven emergency).
- 7.3 **Heats and Finals**
- 7.3.1 If finals are arranged in a separate session, the promoter reserves the right to restructure the programme with finals integrated into the same session as the heats for the same events, in the event that it is not possible to attract sufficient technical officials and non-technical volunteers to meet the minimum requirements defined for licensed competitions.
- 7.3.2 In finals, the maximum number of places practicable shall be allocated. A maximum of four reserves shall be declared for each final.
- 7.3.3 The names of finalists and at least two of a maximum of four reserves shall be announced as soon as practicable after completion of the heats. Announced finalists and reserves not intending to swim shall withdraw by completing a withdrawal form, as soon as possible, and in

any case no later than the announced time determined by the promoter. For boys/men, this will be 5 minutes after the announcement of finalists for the last boys/men final; for girls/women, this will be 5 minutes after announcements of finalists for the last girls/women final. If finals are arranged in a separate session, all withdrawals must be made prior to the start of warm-up for the finals session. **All finalists who have not withdrawn, including reserves must present themselves for the final.**

- 7.3.4 A fine of £10 will be levied in respect of any competitor or team withdrawing from a final after the time allowed (except in the case of genuine illness or a proven emergency).
- 7.3.5 If a finalist withdraws within the time allowed, the final shall be reseeded. Where a reserve is brought in after this period, the reserve shall occupy the vacant lane and there shall be no changes made to the allocation of other lanes.
- 7.3.6 Heats shall be swum for all individual events of 50m, 100m and 200m. All events shall be seeded from slowest to fastest. In events where there are finals, the final three heats shall be cyclically seeded. The final heat in each heat declared winner event shall be spearheaded.
- 7.3.7 Individual events of 400m and over shall be decided on heat times and places (heat declared winner).
- 7.3.8 If the number of entries that have achieved the automatic entry time cannot be accommodated in the time available, the promoter reserves the right to designate additional events as Heat Declared Winner.
- 7.3.9 Where finals are arranged in the same session as the heats for that event, swim-offs will not be held. In the event that there are equal times for the slowest place in the final, if sufficient swimmers with equal times do not choose to withdraw, neither (none) of the swimmers with equal times will be allocated a place in the final, that lane or lanes remaining empty. If there is a withdrawal or withdrawals from the final, both (all) of the swimmers with equal times will be allocated a place in the final.
- 7.3.10 A final may not start earlier than 15 minutes after all of the swimmers involved have completed their heat swim for that event.
- 7.4 Time Trials will not be permitted during the Championships.
- 7.5 Competitors are responsible for presenting themselves to the clerks of the course in time for their race. There will be no call for missing competitors. If a swimmer does not present themselves for the final, the highest ranking reserve who presents themselves for the final shall swim in the vacant lane.
- 7.6 All penalties for failing to withdraw from an event in accordance with 7.2 and 7.3.4 are payable by the competitor's club.

8. **AWARDS**

- 8.1 The first, second and third placed swimmers or teams in each individual event shall be awarded medals.

8.2 The first, second and third junior swimmer in each individual event shall be awarded medals. A Junior swimmer shall be aged 16 years or under as at midnight on the 31st December in the year of competition. Junior results shall be determined as follows:

- Junior swimmers who are placed in the final shall be placed in order of finishing in the final, ahead of all other Junior Swimmers
- Other Junior Swimmers shall be placed in accordance with heat times

9. **SUPPLEMENTARY DISABILITY SWIMMING CONDITIONS**

9.1 The general conditions for South East Region Swimming Championships shall apply to the Disability Swimming events except where they vary by any of the following conditions.

9.2 **Events (Men and Women)**

Multi-disability events will conform to the recommendations from the ASA:

- 50m and 100m Freestyle S1-S14
- 200m Freestyle S1-S5, S14
- 400m Freestyle, S6-14
- 50m Backstroke S1-S5
- 100m Backstroke S1, S2, S6-S14
- 50m Butterfly S1- S7
- 100m Butterfly S8-S14
- 50m Breaststroke SB1-SB3
- 100m Breaststroke SB4-SB14
- 150m Individual Medley SM1-SM4 (without butterfly)
- 200m Individual Medley SM5-SM14

9.3 **Eligibility**

9.3.1 All swimmers must have a nationally or internationally authorized classification. Swimmers are required to present to the referee a printout from the ASA website, dated no earlier than 7 days prior to the start of the competition, showing their classification.

9.3.2 Qualifying standards shall apply and all swimmers may qualify with either a Long Course (50m) or Short Course (25m) entry time. Entry times must have been achieved in the twelve months immediately preceding the championship closing date. In events where no entry standard is set, Swimmers wishing to enter these events must have achieved the qualifying standards in either of the corresponding 50m or 100m freestyle events.

9.4 **Competition Format**

9.4.1 The competition format will be based on disability inclusion within the able bodied programme. Swimmers will be integrated on a time-banded basis in all events with the exception of the 150m Individual Medley.

9.4.2 Placing shall be determined by the three swimmers who either achieve a time better than or is closest to the equivalent British Long Course record relevant to their own classification (using

the version of the Disability Points Calculator available from British Swimming on the date of the competition).

9.4.3 The organizers may combine the male and female SM1-SM4 150m Individual Medley event dependent upon the number of entries.

9.4.4 All events will be heat declared winners.

9.5 Awards

9.5.1 Awards shall be awarded on a multi disability basis to 1st, 2nd and 3rd place in each event.

10. DISPUTES/CHANGES TO CONDITIONS

10.1 Any dispute related to a matter not covered in these conditions shall be determined by the Promoter.

10.2 In the event that it is not possible to configure the pool for a short course competition, the competition shall run as a long course competition. The 4x25m Individual Medley event will be omitted, and entry fees for that event refunded.

10.3 Once the license has been granted for this competition, no changes to conditions are permitted without the explicit approval of the ASA South East Region Licensing Panel.